

# Marital Status Change Request Form



FAFSA corrections to a student's marital status are allowable once in an academic year. All requests must be submitted according to the following schedule:

First Semester Enrolled:	Requests must be received no later than:
Summer 2017	March 15, 2017
Fall 2017	May 15, 2017
Spring 2018	October 15, 2018
Summer 2018	March 15, 2018

After the appropriate date, Student Financial Services – Financial Aid Office will NOT grant or accept requests. Marital status changes are not required and all decisions made by our office are final. We may request additional information in order to complete your request.

To change your marital status, you must submit this form as your official request and return to our office with supporting documentation. Supporting documentation can be marriage license, separation agreement, divorce decree, attorney statement, etc. The Financial Aid Office will review your request and contact you within 5 business days of our decision. If your request is approved, our office will make the necessary corrections to your FAFSA on your behalf. Once the corrections are made, we will award you accordingly and/or make any necessary adjustments to your previously awarded financial aid package. If your request is NOT approved, corrections will not be made to your FAFSA and your financial aid package will remain the same.

**Our office will not accept any unauthorized changes. Unauthorized changes are any marital status changes made without approval from the Financial Aid Office.**

Please complete this section and return with supporting documentation.

<b>Marital Status Change Request Form</b> <i>Please read the terms as outlined above</i>	
I, _____, am requesting and have provided supporting documentation to (Print Name) the Financial Aid Office to make a FAFSA correction to my marital status. I have read and understand this process as outlined above.	
Signature: _____	Date: _____

**For office use only**

Reviewed by \_\_\_\_\_ & \_\_\_\_\_

Approved: YES or NO

If no, explain why \_\_\_\_\_ Date: \_\_\_\_\_